

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Media Center

December 12, 2017

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro, James Campbell, Charles Pallas,
Sheila King, Edmond Monti

Members Absent: None

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
Nicholas Savio, Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of November 14, 2017 closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: James Campbell
Seconded: Sheila King
Action taken: 5 Ayes. Approved

- Acceptance of Correspondence

Motion: Sheila King
Seconded: Charles Pallas
Action taken: 5 Ayes. Approved.

Mr. Ray Pinney from the New Jersey School Boards Association presented plaques in recognition of two Board members who attained 20 years of service or more. Mr. James Campbell received a plaque and a pin to acknowledge 20 years of service and Mr. Charles Pallas received a plaque and a pin but was recognized that he has served the Moonachie district for 42 years.

Dr. Ponds recognized Mrs. Sheila King for her 12 years of service and honored her with a plaque. He noted that he wished her well in her new endeavors although it would be tough to see her go. Mrs. King stated that it has been a privilege and an honor to serve the children. As a parent, a class parent and a board member, she sincerely thanked the Board for allowing her to serve the children of Moonachie.

- Bergen County Department of Education letter notifying the district that the Comprehensive Maintenance Plan was reviewed and in compliance – Attachment 1.2
- New Jersey School Boards Association letter acknowledging Charles Pallas for another 20 years of service to the children of Moonachie Board of Education – Attachment 1.3
- New Jersey School Boards Association letter acknowledging James Campbell for 20 years of service to the children of Moonachie Board of Education – Attachment 1.4
- New Jersey School Boards Association letter informing the district that Charles Pallas completed Governance IV: Legal Update training on October 26, 2017 – Attachment 1.5
- IDEA Final Report has been approved by the Office of Grants Management – Attachment 1.6
- ESEA Consolidated Application has passed all consistency check items and is substantially approvable – Attachment 1.7

- Superintendent’s Report

Dr. Ponds was looking forward to a wonderful school year and announced the Holiday Shop was taking place December 12 and 13.

Motion: Sheila King
 Seconded: James Campbell
 Action taken: 5 Ayes. Approved.

- Student of the Month – tabled until January 2018
- Submission of HIB Cases – October and November 2017

Investigations

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Confirmed Cases

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- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas

Seconded: Sheila King

Action taken: 5 Ayes. Approved.

1. Resolution to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for December 2017 for a total of \$419,635.96 – Attachment 2.1
2. Resolution to approve the budgetary line-item transfers for October 2017 – Attachment 2.2
3. Resolution to acknowledge receipt of the monthly certification of the Business Administration/Board Secretary for December 2017 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of education.
4. Resolution to acknowledge receipt for the monthly certification of the Business Administrator/Board Secretary for December 2017 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
5. Resolution to accept the Treasurer's Report for month ending October 2017 – Attachment 2.5
6. Resolution to accept the Report of Secretary to the Moonachie Board of Education for month ending October 2017 – Attachment 2.6
7. Resolution to approve the Check Register for the month of November 2017 for \$421,841.22, noting that check #23043 was misprinted causing subsequent check numbers 23044 and 23045 to print next vendor information. Check numbers 23046, 23047, 23048, and 23049 were also misprinted and voided - Attachment 2.7
8. Resolution to approve the Payroll Check Register for November 15, 2017 for \$93,069.51 – Attachment 2.8
9. Resolution to approve the Payroll Check Register for November 30, 2017 for \$88,016.68 – Attachment 2.9
10. Resolution to approve check #1107 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$11,729.00 from the Milk and Lunch account for September 2017 meals.
11. Resolution to approve check #1108 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$16,486.90 from the Milk and Lunch account for October 2017 meals.
12. Resolution to approve contract with Group Tours and Travel, LLC for 8th grade Washington D.C. Trip on May 14-16, 2018 – Attachment 2.12

13. Resolution to approve the contract with Dell for a new computer server
 – Attachment 2.13

3. Policy

Motion: Charles Pallas
 Seconded: James Campbell
 Action taken: 5 Ayes. Approved.

1. Resolution to approve the Uniform Memorandum of Agreement between education and law enforcement officials for the 2017-2018 school year
 - Attachment 3.1

4. Personnel

Motion: Sheila King
 Seconded: James Campbell
 Action taken: 5 Ayes. Approved.

1. Resolution to approve Patricia Little as a Maternity Leave Teacher effective December 18, 2017 for the school year 2017-2018 to be paid at BA Step 1, \$49,045 prorated.
2. Resolution to approve Angelica De Los Santos as a food server at a rate of \$12.50 per hour for 1 hour per day on days when lunch is served for the 2017-2018 school year, effective November 28, 2017.
3. Resolution to approve the following staff members to attend the May 14-16, 2018 8th grade Washington D.C. Field Trip:
 Greg Keelen Lisa Perez
 Lee Ten Hoeve Donna Gallo

5. Curriculum

Motion: Charles Pallas
 Seconded: Sheila King
 Action taken: 5 Ayes. Approved.

1. Resolution to approve the following field trip:

Field Trip	Date	Grade	Cost
Washington, DC	May 14-16, 2018	8 th	\$500.00 plus \$2.00 per student for transportation

2. Resolution to approve the following workshop:

Workshop & Location	Date	Attendee	Cost
Music and the Brain	November 28, 2017	Michael Santoro	\$0.00 – Paid for by Piano Grant
Increase Your Students' Learning with Practical, Timesaving Work Stations that Work! (Pre-k & K)	January 30, 2018	Mary Freda	\$259.00
Handle With Care Behavior Management Annual Training: Clarksburg, NJ	April 6, 2018	Katie Reilly	\$630.00

6. Facilities None.
Motion:
Seconded:
Action taken:

7. Old Business None.
Motion:
Seconded:
Action taken:

8. New Business None.
Motion:
Seconded:
Action taken:

9. Information Items

1. Average Monthly Attendance from 11/1/17 – 11/30/17 – Attachment 9.1
2. Monthly Report of Attendance officer for the month of November 2017 – Attachment 9.2
3. Letter to the Interim Executive County Business Administrator informing the county as Certification of Compliance that a payroll check distribution verification was conducted from October 2-6, 2017 – Attachment 9.3

10. Discussion Items

Discussion of replacement of heat exchanger and roof/flashing operations. The Board approved the less expensive quote from J.P. Patti Tecta America to repair roof/flashing operations.

Motion: James Pallas
Seconded: Sheila King
Action taken: 5 Ayes. Approved.

11. Public Comments Open at 6:45 p.m. Closed at 6:46 p.m.

12. Adjournment

Sheila King wished everyone a happy and healthy holiday season and thanked the Board again for twelve years of service and friendship. Dave Vaccaro congratulated Mr. Pallas, Mr. Campbell and Ms. King for 40, 20, and 12 years of service. He noted that it is great to have a small community that is involved as no Board member has any children in the school yet they still are dedicated to serving our community.

Motion: Sheila King
Seconded: James Campbell
Action taken: 5 Ayes. Approved.

12. Adjournment at 6:50 p.m.

Motion: Sheila King
Seconded: Charles Pallas
Action taken: 4 Ayes. Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia
Board Administrator/Board Secretary